

OPERATIONS DIRECTOR



RIVERSIDE
CHURCH

PERSON SPECIFICATION:

At Riverside, the leaders and staff hold to a biblical and traditional understanding of the Christian faith, and seek to encourage the church membership in the outworking of this. You will be working closely with other leaders and staff at all times, as well as representing the church, whether formally or informally, in a variety of settings. As such, you will be expected to be a "true ambassador" for Christ and for Riverside Church, and be in full agreement with our [beliefs](#) and our [values](#).

In addition to this, here are some aspects of the person specification for the role:

PERSONAL QUALITIES:

- A depth of Christian maturity, shown in godly character and in a robust personal faith that is lived out in everyday life
- A heart for God and his word & world, and a dependence upon the Holy Spirit with a prayerful expectancy for God to work
- A passion for helping people find faith in Christ and growing in that faith
- Able to lead teams effectively and be a constructive team member

ESSENTIAL SKILLS:

- You are a **natural team builder and recruiter**, able to bring harmony between people, systems, and strategy.
- You **excel at working collaboratively** with others, to determine the processes and functions required to enable our community to work together well.
- You **provide clarity** on the roles, relevant personnel and the interaction with various systems, to enable people to serve according to their skills and calling.
- You have **established management experience** either in business, charity, education or church sectors, and are a self-learner regarding healthy organisational practices and delivery.
- You are able to **understand the interactions of the various teams** across the church - including Sunday services, discipleship ministries and missional teams - and communicate these effectively so that all of the key support areas below are delivered well.
- Have a **strong level of IT literacy** and web-based solutions.

CHARACTERISTICS:

This role is a key role within the life of Riverside Church. The person appointed to this role will be wholehearted in living for God, sharing their faith and helping others grow to maturity in Christ. They will have a full commitment to the vision and life of Riverside Church.